Processing timeframes

If you need a disability worker screening check, you can now apply online through our worker portal.

Our online application process is simpler and quicker than applying with a paper form.

Your application can’t progress until payment has been made and your employer has verified your application. They have up to 30 days to do this.

Processing times also depend on how quickly other departments or agencies can provide the information we need to process your application, such as criminal history, or disciplinary or misconduct information.

If you don’t have any assessable information to review, your application will be processed quickly.

It takes longer if assessable information is received about you because that information is carefully reviewed and assessed before a decision is made.

You can log on to the worker portal for updates on the status of your application. Once a decision is made, you will be notified of the outcome via email.

Remember, in most cases, you cannot start work until you hold a clearance.

Check out our website for more information.

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